

## ANZHPBA PFET APPLICATION FOR HOSPITAL POST ACCREDITATION

*Please read the following documents prior to completing this application:*

- ANZHPBA Post-Fellowship Education & Training Program in HPB Surgery Hospital Training Post Accreditation Policy
- ANZHPBA Post-Fellowship Education & Training Program in HPB Surgery Training Regulations Handbook
- ANZHPBA PFET Research Requirement Policy

*Return completed form to the ANZHPBA Executive Officer via email: [info@anzhpba.com](mailto:info@anzhpba.com)*

### Post details:

<b>Hospital:</b>	
<b>Unit:</b>	
<b>Post title:</b>	
<b>Post description:</b>	
<b>Unit director/head:</b>	<b>Nominated Supervisor:</b>
<b>Year post available from:</b>	<b>Post availability (eg yearly, every 2<sup>nd</sup> year):</b>

**Unit Members/Structure:**

<b>Unit consultants:</b>	<b>Specialty (eg HPB, UGI, transplant)</b>
<b>Number of Fellow's on the unit (including proposed ANZHPBA Fellow):</b>	<b>SET registrars:</b> <b>Non accredited registrars:</b> <b>Other junior medical staff:</b>

**Supportive services:**

<b>Service</b>	<b>On site (tick if yes)</b>	<b>Service</b>	<b>On site (tick if yes)</b>
Diagnostic Imaging		Medical oncology	
MRI		Radiation oncology	
Nuclear med		Gastroenterology	
Interventional radiology		Hepatology	
Angiography		Outpatient clinic	
Biliary intervention		Preadmission clinic	
Pancreatobiliary endoscopy		ICU	
Anatomical pathology		Emergency department	



<b>Anticipated operative case load</b>	<b>Number per annum</b>
Major liver resections	
Minor liver resection	
Operative ablations	
Pancreatoduodenectomy	
Other pancreatic resections	
Complex biliary resections/reconstructions	
Bile duct exploration	
Laparotomy for HPB trauma	
Organ retrieval	
Liver transplant	
ERCP	
EUS	

<b><i>Fellow on call commitments</i></b>	<b><i>Level</i></b>	<b><i>Frequency</i></b>
<i>eg Acute general surgery</i>	<i>consultant roster</i>	<i>1 night/1 week</i>
<i>eg Acute general surgery</i>	<i>registrar roster</i>	<i>1 weekend/6 weeks</i>
<i>eg HPB consultative service</i>	<i>consultant roster</i>	<i>Mon-Fri 24 hours</i>

Outpatient clinics	Frequency
<i>eg HPB clinic</i>	<i>1 half day/1 week</i>
<i>eg CRC multidisciplinary clinic</i>	<i>1 half day/2 weeks</i>
<i>eg Private consulting rooms</i>	<i>1 half day/1 week</i>

MDMs	Frequency
<i>eg HCC</i>	<i>weekly</i>

**Audit and quality assurance:**

Activity	Y/N	Frequency
Unit meetings		
Morbidity and mortality meetings		
Unit audit		

Infrastructure/support	Y/N
Unit database	
Database manager	

**Research activities:**

Consultant staff with University affiliations: Y/N			
Research			
Clinical Y/N:		Basic science Y/N:	
Papers published by the unit in the past 5 years (number):			

**Educational activities (in HPB surgery):**

<b>Activity:</b>	<b>Frequency:</b>
<b>Description:</b>	

<b>Activity:</b>	<b>Frequency:</b>
<b>Description:</b>	

<b>Activity:</b>	<b>Frequency:</b>
<b>Description:</b>	

**Facilities:**

<b>Dedicated office space with computer access for the ANZHPBA Trainee</b>	<b>Y/N</b>
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Additional comments:

Signatures:

Head of Unit

Name: ..... Signature: ..... Date: .....

Nominated Supervisor

Name: ..... Signature: ..... Date: .....

Contact for this application:

<b>Contact name:</b>	<b>Phone:</b>
<b>Email:</b>	

Office use only		
<b>Post inspected on:</b>	<b>Inspected by:</b>	
<b>Accreditation granted</b>	<b>Accreditation term (yrs) 1 3 5</b>	
<b>Accreditation not granted</b>		
Approved by the ANZHPBA President:		
<b>Name:</b>	<b>Signature:</b>	<b>Date:</b>